

Honors Advisory Board

Minutes

Wednesday, September 3, 2014

12 – 12:50 PM

Crane Room

Present: Martha Imparato, Danny Funk, Michael Gleason, Jonathan Tyler (HSC Rep.), Jean Sanchez, Andrew Herbig, Brad Turnbull, Jennifer Ball, and Michael McGuire (Chair).

Call to order

- I. Minutes from previous meeting approved.
- II. Welcome to New Members of the Honors Advisory Board
- III. Honors Student Council Report (Blair Landon)
- IV. Unfinished Business – None
- V. New Business
 - A. Review of Honors Advisory Board Roles
 1. Curriculum & Assessment
 - a. Major purpose was to assist with the review of Honors Course Proposals and to help with creation of new honors courses
 - b. Need to review process for proposing courses and, in general, curriculum for honors students
 - c. Assist with questions regarding assessment
 - d. Current members volunteered: Jennifer Ball, Andrew Herbig, Jean Sanchez, and Jonathan Tyler
 2. Admission – purpose
 - a. Major purpose to assist with reviewing applications
 - b. Need to schedule a meeting in which we discuss the application materials and process
 3. Scholarship – purpose

- a. Major purpose is to assist with reviewing apps
 - b. Have new scholarship money – textbook scholarships
 4. Appeals – purpose
 - a. For students who do not get into program
 - b. For students who fail to meet requirements two consecutive semesters
 - c. Need to establish more clear process for this role
 5. Will combine Scholarship with Appeals to form one subcommittee. The following have volunteered for this subcommittee: Danny Funk, Michael Gleason, Martha Imparato, and Brad Turnbull.
- B. Course Proposals
1. Summary of Previously Reviewed Course Proposals
 2. Discussion of Procedure for future semesters
- C. Goals for Semester and Year
1. Review Program Review Comments
 2. Letter from Dr. Pembroke
 3. Assessment
- VI. Announcements
- A. Next Meeting: Wednesday, November 5 (Noon) in
 - B. Spring Banquet scheduled for Tuesday, March 25, BTC
 - C. Recap of Program size
 - D. Etiquette Dinner: November 12, Bradbury Thompson
 - E. Quest Super Saturday: December 6, Memorial Union & Henderson
- VII. Adjournment